

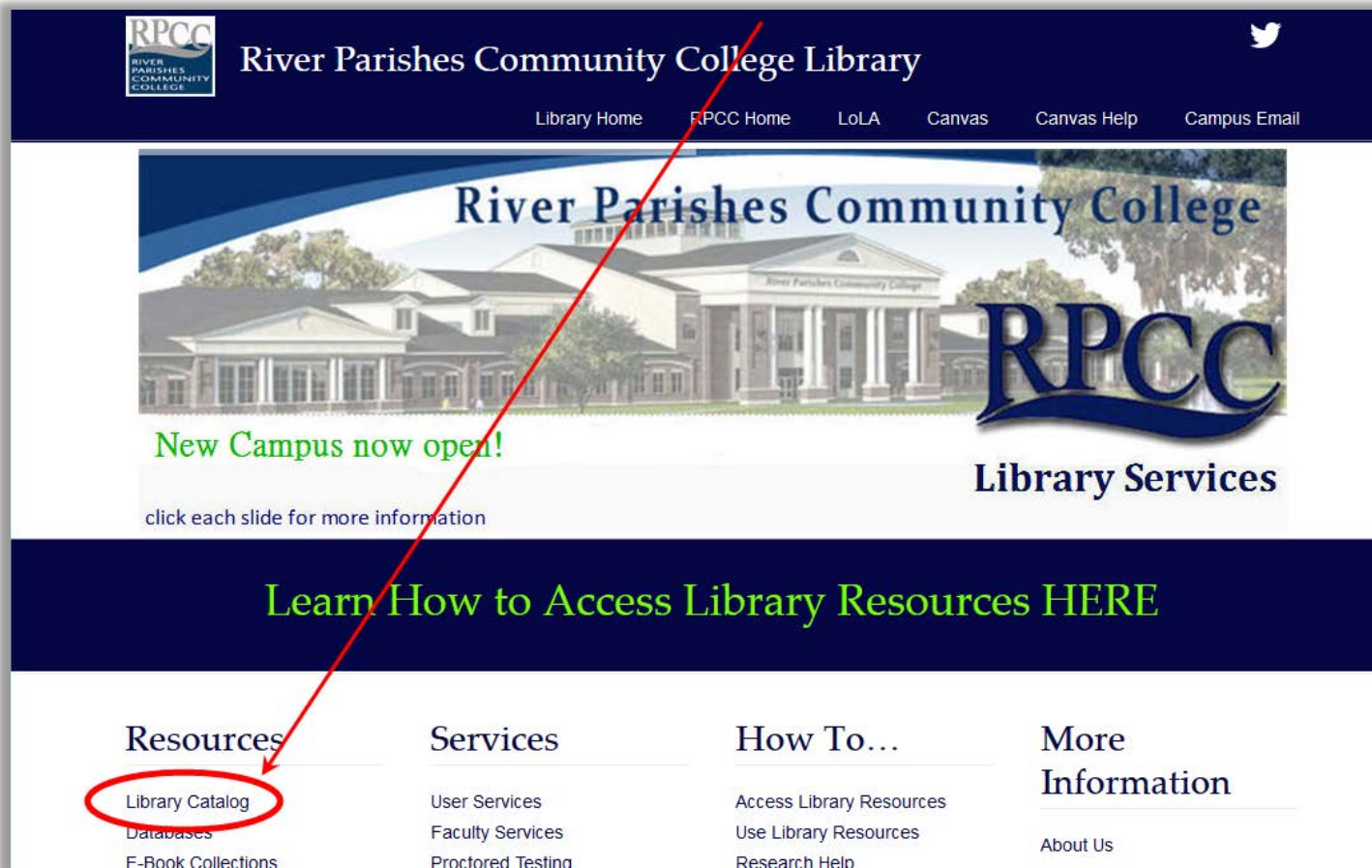


## Renew Your Library Materials Online!

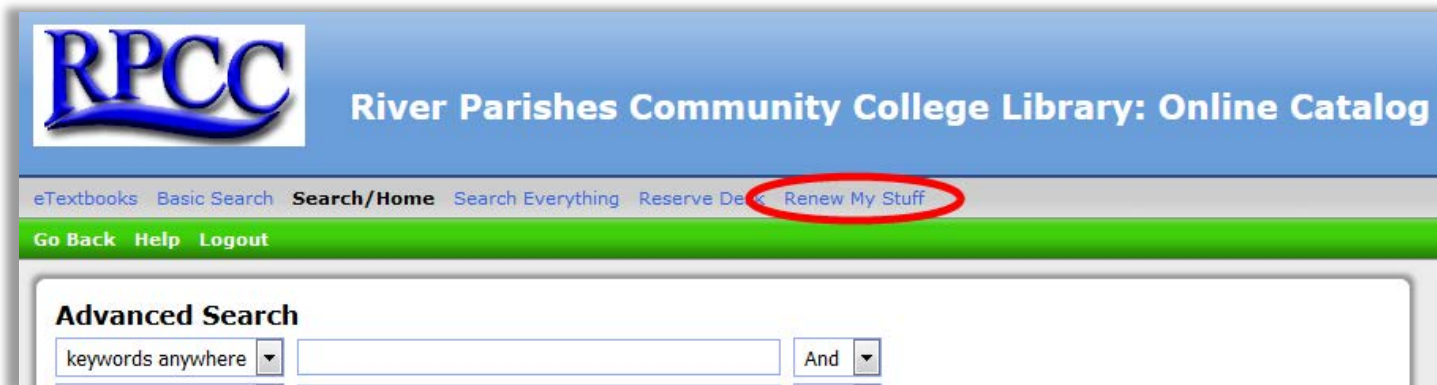
Avoid overdue fines and renew your library books, tapes, etc., online!

No need to bring your items to campus!

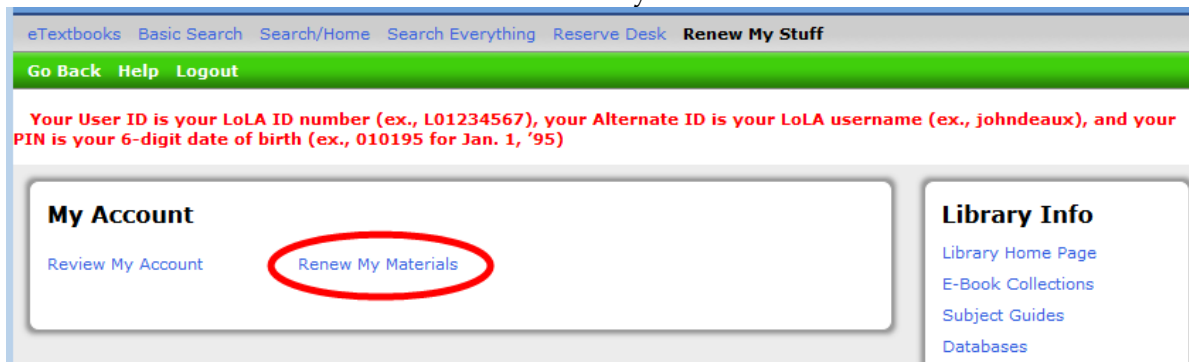
Start at the [RPCC homepage](#), and click on Library or go straight to the [RPCC Library homepage](#). Then click on the "Library Catalog" link.



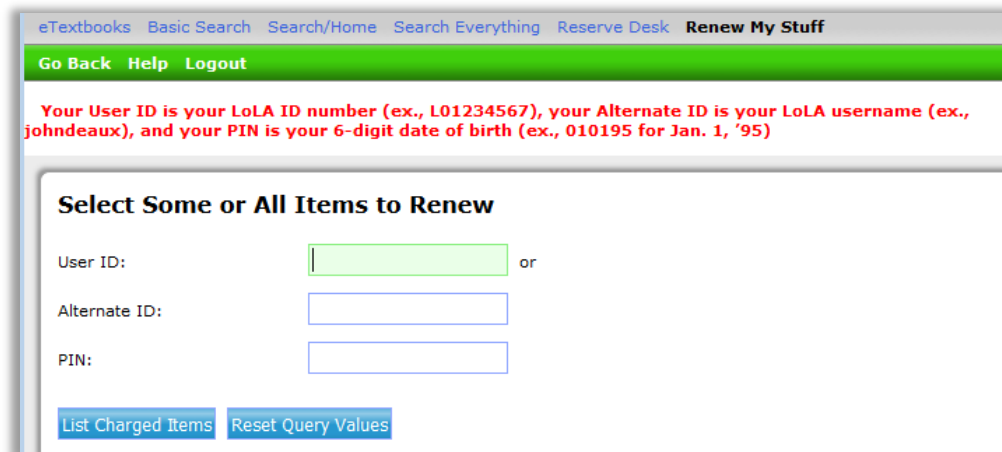
Once on our online Catalog, select "Renew My Stuff" in the top menu.



Select "Renew My Materials"



You will be prompted to login using either your User ID or your Alternate ID and your PIN



- Your Library User ID is your 9-character LoLA ID.
  - Ex.: L00123456
  - You can find this number on your class schedule in LoLA.
- Your Alternate (Alt.) ID is your LoLA user name.
  - Ex.: johnsmith1, jaynedeaux, etc.
- Your PIN is your 6-digit date of birth, mmddyy.
  - Ex.: June 10, 1989 would be 061089

After entering your login information, click "List Charged Items." Items that you have checked out will be listed on the next screen. You may select all or only certain items for renewal, with some limitations. Please be sure to make note of your new due dates! Please note: Items that are already overdue may not be renewable online. Requests for renewal may also be made by phone or e-mail. Please call 225-743-8550 during normal business hours or e-mail us anytime at [Library@rpcc.edu](mailto:Library@rpcc.edu) (please allow enough time for a reply after hours).

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This document has been reviewed for accessibility. If you find any issues with this document, please contact RPCC Library Services at [Library@rpcc.edu](mailto:Library@rpcc.edu); please specify the document title.

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